

ONTARIO SHUFFLEBOARD ASSOCIATION INC.
Constitution & Bylaws
Revised July 2011

SECTION 1 - Name

This organization is named "Ontario Shuffleboard Association Inc." It was organized in 1984.

SECTION 11 - PURPOSE and POLICY

The Ontario Shuffleboard Association Inc. will act as the Provincial (parent) organization for individuals in Ontario and will stimulate the formation of new clubs and promote and support shuffleboard as a sport in Ontario.

- A. It will publish rules and regulations for shuffleboard play in Ontario. It will also approve Provincial and District Tournament Directors.
- B. It will approve and sponsor Province wide tournaments in Ontario.
- C. It will establish the Ontario Shuffleboard Hall of Fame, elect members to the Hall of Fame and maintain a museum, if possible.

It will act as host for National and International events scheduled for Ontario, and will assist the Host Ontario Club and sponsoring organization in planning, promotion and appointment of officials and assistants.

SECTION 111 – MEMBERSHIP

The members of the Ontario Shuffleboard Association Inc. are the individuals who have joined the OSA yearly and paid the fee to join. This fee also allows them to play in CNSA tournaments. All members are allowed one (1) vote if they are present at OSA meetings. The OSA will accept e-mail votes on subject matters, providing the secretary receives that vote two (2) days prior to the meeting and providing the e-mail is sent from the member's own computer on matters other than election of the Board.

SECTION 1V – BOARD OF DIRECTORS

The Board of Directors is made up of the following:

- a. President
- b. 1st Vice President
- c. 2nd Vice President
- d. Secretary
- e. Treasurer
- f. Past President
- g. Chairpersons of the Hall of Fame Committee, Rules and Regulation Committee, and Membership Committee and Provincial Tournament Director.

The Board of Directors is responsible for carrying out the Purpose and Policy of the Ontario Shuffleboard Association Inc. and for the development of shuffleboard at large.

A person who qualifies as a director under more than one position will have only one (1) vote.

The Directors will serve a two (2) year term.

SECTION V – EXECUTIVE OFFICERS

The Executive Officers are elected to the Board of Directors at the AGM and consist of

- a. President
- b. 1st Vice President
- c. 2nd Vice President
- d. Secretary

e. Treasurer

Officers will serve two (2) year terms.

SECTION V1 – NATIONAL REPRESENTATIVES

Representatives to the National Association (CNSA) are appointed by the Board of Directors. The President, if he/she desires, has an automatic appointment as one of Ontario's National Representatives.

Section V11 – APPOINTED OFFICIALS

The following officials are appointed by the President with the Board of Directors approval:

- a. Chairman of the Hall of Fame Committee
- b. Chairman of the Rules and Regulation Committee
- c. Provincial Tournament Director
- d. Chairman of the Membership Committee
- e. Historian and / or Keeper of Records.

Appointed officials serve a two-year term, or for duration appointed, if less than two (2) years.

SECTION V111 – COMMITTEES

The following standing committees may be appointed by the President

1. Rules and Regulations: 3 members (including chairperson and Provincial Tournament Director)
2. Nominating: 2 members (including , if possible most recent, active past President as Chairperson)
3. Hall of Fame: 3 members (including chairperson) members serve a three (3) year term with one being replaced each year.
4. Other committees may be established by the Board of Directors as needed, without requiring constitutional amendment.

SECTION 1X – OFFICIAL AND FISCAL YEAR END.

The official and fiscal year begins October 1st of each year and ends September 30th the following year.

SECTION X – ANNUAL GENERAL MEETING

1. Annual General Meeting (AGM) of the Association is to be held every year at the time and place of one of the Provincial Tournaments. The election to the Board and all other official business is conducted at this meeting if at all possible.
2. In emergencies and cases where it is impossible to wait for the AGM to conduct official business, the following procedures may be undertaken to conduct official business other than changes in the Constitution and Bylaws.
3. Any Director may request a special meeting. The Director must secure the approval of the president, or a written approval of a majority of the Directors to hold the meeting. The Director must then notify each Director in writing of the time and place of the meeting and of the specific nature of the business to be covered. The special meeting will be limited to the business specified in the written notice. The President may call for an e-mail vote on business which cannot wait for the AGM by sending an e-mail proposal to each director and securing the necessary votes by e-mail from the members on their own computer. He will then notify each Director of the result.

The minutes of the next AGM will include results of special meetings and e-mail votes.

SECTION X1 – AMENDMENTS

The Constitution and/ or Bylaws of the Association may be amended, altered or rescinded at the AGM of the Association by a two-thirds (2/3) vote of the qualified voting members present and e-mail votes sent to the Secretary from the member's personal computer at least 2 days prior to the meeting.

BYLAWS

SECTION 1 - ORDER OF BUSINESS AT AGM

1. Reading of minutes
2. Report of Special Meetings
3. Treasurer's Report
4. Committee Reports
5. Old Business
6. Web master report
7. Election of Officers
8. Announcements
9. New Business
10. Adjournment

SECTION 11 - DUES

Any individual in Ontario, desiring membership in the Ontario Shuffleboard Association Inc. may purchase a membership for the current year at any OSA or CNSA tournament in Ontario.

Membership dues are set by the President with Board approval and are due Oct. 1st each year and are good until September 30th of the following year.

Section 111 - ELECTIONS

The President will appoint a nominating committee of three. They must have a slate of candidates for each of the elected positions of the Ontario Shuffleboard Association Inc. There will be no absentee ballots, proxy votes or e-mail votes for the election of the Board.

SECTION 1V – DUTIES OF OFFICERS

President – The president shall preside at all meetings of the OSA and shall conduct the meetings in accordance with parliamentary procedures as set forth in the latest edition of “Roberts Rules of Order”. He will appoint officials and committees as may be required and as called for in the Constitution and Bylaws.

1ST Vice President – The 1st Vice President shall assume and perform all the duties of the President during his/her incapacity or absence. He will assume the position of President in the event of death or resignation.

2ND Vice President – The 2nd Vice President shall assume and perform all the duties of the 1st Vice President during his incapacity or absence and in the event of death or resignation. He shall also do other duties assigned to him/her by the President.

Secretary – The Secretary shall record the proceedings of all meetings and shall be responsible for all correspondence and shall be in charge of all files.

Treasurer – The Treasurer shall receive all money due the Ontario Shuffleboard Association Inc. giving and receiving receipts for each transaction, and will pay promptly all authorized bills. The Treasurer will keep accurate records of receipts and expenditures and will render a report at the AGM.

The President will appoint an auditor and an audited report will be presented at the AGM.

SECTION V – TOURNAMENTS

The Ontario Shuffleboard Association Inc. will hold tournaments and if at all possible may approve and delegate these tournaments to clubs in Ontario that wish to sponsor and hold such tournaments. The OSA will give the Host Club a sum of money to help with their expenses.

The amateur winners in these tournaments are awarded advancement points and experts will be awarded Roll of Champion points. The results and points will be recorded and kept.

Anyone wishing to play in an OSA tournament must be a member in good standing of the OSA. All OSA tournaments are played under the "CNSA Rules for Eastern Canada."

SECTION V1 - RULES AND REGULATIONS

The Ontario Shuffleboard Association Inc. will enforce established and published Rules and Regulations for the conduct of Provincial Tournaments. The rules are "CNSA Rules for Eastern Canada"

SECTION V11 – POINTS AND ROLL OF CHAMPIONS

The appointed Historian or Keeper of Records will keep records of points earned by Amateurs and Experts. Only sanctioned tournaments held in Ontario are considered. (OSA & CNSA) The amateurs will earn points towards the Expert category. The experts will earn Roll of Champion points which will always accumulate as follows.

Experts:

Main Event: 1st place – 4 points
2nd place - 3 points
3rd place - 2 points
4th place - 1 point

Consolation: 1st place - 1 point

A total of thirty-five (35) points is required to be considered for entry to the Hall of Fame as a player. Only OSA and CNSA tournaments in Ontario count. Players must have displayed good sportsmanship and helped the cause of Shuffleboard throughout the years.

Amateurs and Amateurs playing in the Expert Division

Main Event: 1st place - 1 point
2nd place - 1 point
3rd place – ½ point
4th place – ½ point

Consolation: 1st place – ½ point

A total of five (5) points is required to become an expert. Only OSA and CNSA tournaments in Ontario count.

SECTION V111 - HALL OF FAME

The purpose of the OSA Hall of Fame is to honour individuals who have demonstrated over a period of time superior performance in Ontario Shuffleboard. Also to honour individuals who have over a period of years, spent enormous time and effort in the Ontario Shuffleboard Association Inc. organization and worked for the benefit of Ontario Shuffleboard. There should be two categories: Players and Special Awards.

Membership in the Hall of Fame is intended to be selective and exclusive. To be considered, a candidate must have achieved results as a player, or an administrator, and must have shown good sportsmanship.

A minimum of eight (8) years as an active player in Ontario is required for players and heavy weight should be given on longer term activity.

Distinguished Service Awards may be given each year to persons distinguishing themselves in categories relative to the best interest of Ontario Shuffleboard, but short of the requirements for membership in the Hall of Fame. A recipient of this award may also be elected to the hall of Fame.

Each person elected to the Hall of Fame is to be given a specially designed Ontario Hall of Fame pin. Plaques and other awards are optional, as are the awards for the Distinguished Service Award.

A framed picture of each member of the Hall of Fame should be secured and kept for future possible display, together with their achievements and records.